

Personal Leave Requests - Teachers and Nurses Blocked Out Days 2018-2019

| AUGUST 19 | | | | |
|-----------|----|----|----|----|
| M | T | W | Th | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| SEPTEMBER 20 | | | | |
|--------------|----|----|----|----|
| M | T | W | Th | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

| OCTOBER 22 | | | | |
|------------|----|----|----|----|
| M | T | W | Th | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| NOVEMBER 20 | | | | |
|-------------|----|----|----|----|
| M | T | W | Th | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| DECEMBER 16 | | | | |
|-------------|----|----|----|----|
| M | T | W | Th | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| JANUARY 18 | | | | |
|------------|----|----|----|----|
| M | T | W | Th | F |
| | | | | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| FEBRUARY 20 | | | | |
|-------------|----|----|----|----|
| M | T | W | Th | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | |

| MARCH 17 | | | | |
|----------|----|----|----|----|
| M | T | W | Th | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| APRIL 21 | | | | |
|----------|----|----|----|----|
| M | T | W | Th | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

| MAY 19 | | | | |
|--------|----|----|----|----|
| M | T | W | Th | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| JUNE | | | | |
|------|----|----|----|----|
| M | T | W | Th | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

| JULY | | | | |
|------|----|----|----|----|
| M | T | W | Th | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

Blocked Out Days

1. Fall Workshop/First 5 Days of School: August 6, 7, 8, 9, 10, 13, 14, 15, 16, 17

2. Two Days Before or 2 days after a holiday or break period:
 Labor Day: August 30, 31; September 4, 5
 Thanksgiving: November 20, 21, 26, 27
 Winter Break: December 20, 21; January 7, 8
 Spring Break: March 14, 15, 25, 26
 Memorial Day: May 23, 24, 28, 29

3. During Parent/Teacher Conferences: October 17, 18; February 18; and Any Building Parent/Teacher Conf. Day

4. Building and District Staff Development Days: October 17, 18; January 21; February 14, 18

5. NETA Conference Days: March 28, 29

6. All Fridays in May: May 3, 10, 17, 24, 31

7. Last 5 Days of School & Last day of work for Teachers: *May 24, 28, 29, 30, 31 (*Snow Day Dependent)

| KEY | |
|-----|-----------------------------|
| | Blocked Out Day |
| | Blocked Out Day - New Tchrs |
| | Conferences Comp Day |
| | Non-Work Day |
| | Non-Contract Day |

| State Playoffs-Blocked Out | |
|----------------------------|--------------------------|
| Nov. 2, 9 | State Football Playoffs |
| Nov. 19, 20 | State Football Playoffs |
| Feb. 28; Mar. 1 | State Basketball (Girls) |
| Mar. 7, 8 | State Basketball (Boys) |
| May 17 | State Track |



No more than 1 teacher per building per day for elementaries/middle schools.

No more than 2 teachers per building per day for high schools.

Leave must be requested at least 5 days prior to the date of leave by completing Personal Leave form and submitting to principal.