

Job Description

Title: Network Support Specialist

Reports to: District Systems Analyst

General Summary: Monitors data communications network to ensure network is functionally available to system users; researches, tests, evaluates and recommends data communications hardware and software. Maintains file servers (virtualized and stand alone Linux, Windows 2003, 2008R2, and 2012), Active Directory and storage area networks.

Essential Functions:

1. Provides technical support to the within-building networks.
2. Works with any external service provider responsible for the between-building network.
3. Implements network standards as directed by the District Systems Analyst.
4. Works closely with building-level technical support staff, LAN managers, Building Technology initiators and MEP technology facilitators to monitor and maintain the network.
5. Works with the Executive Director of Technology to meet network-related needs of curriculum and instruction.
6. Maintains the network directory structure (Active Directory).
7. Server support for HP and Dell blade servers. Stand alone servers running MS 2003, 2008R2, 2012, and Suse Linux.
8. Storage Area Network (SAN) support, Equallogic and NEXSAN pools.
9. Active Directory integrations with third party products.
10. Virtualization with working knowledge of CITRIX products and VMware.
11. Webserver support for Apache/Tomcat, IIS and SSL.
12. Working knowledge of databases including MSSQL and MySQL.
13. Assumes other responsibilities delegated by the District Systems Analyst.
14. Other duties as directed by the Executive Director of Technology or his/her designee.

Qualifications:

1. Education Level: One or more years post-secondary course work in network management, computer science, or related field. Two or more years post-secondary course work in Network management, computer science, or related field preferred.
2. Certification or Licensure:
3. Experience desired: • Two or more years experience in Network management, including Macintosh and DOS/Windows work stations, LINUX and UNIX, terminals. • Four or more years experience in large organizations with "TCP/IP" and "Ethernet" networks preferred.
4. Other requirements: • Knowledge of current state-of-the-art in networking technology. • Knowledge of network cabling systems; 10/100/1000 Base T, fiber optic. • Human relations skills, facilitating positive interactions with individuals and groups. • Knowledge of computer architecture; hardware management, memory management, peripherals.

Special Requirements:

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing	x		
2. Walking	x		
3. Sitting			x
4. Lifting <u>35</u> lb max.....	x		
5. Carrying <u>50</u> feet.....	x		
6. Pushing / Pulling	x		
7. Climbing / Balancing	x		
8. Stooping / Knelling / Crouching / Crawling		x	
9. Reaching / Handling.....		x	
10. Speaking / Hearing.....			x
11. Seeing / depth perception / color.....			x

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Millard Public Schools

Approved: January 23, 1995
Revised: November 12, 2013