

## Job Description

**Title: Elementary Music Teacher**

**Reports to:** Building Principal

**General Summary:** Teaches students by effectively planning and conducting instruction, managing the classroom environment, assessing student learning, and performing other professional responsibilities as related to the vocal music program.

**Essential Functions:** (See the teacher evaluation manual for an in-depth explanation)

1. Effectively plans instruction.
2. Promotes a positive, productive learning environment.
3. Maintains appropriate standards of student behavior.
4. Engages the students in meeting the purposes of instruction.
5. Effectively manages classroom routines and transitions.
6. Develops effective learning experiences.
7. Uses appropriate curriculum content.
8. Facilitates student thinking.
9. Communicates clearly, using precise language and acceptable oral expressions.
10. Monitors student learning and adjusts teaching when appropriate.
11. Performs school-related responsibilities.
12. Assumes responsibility for meaningful professional growth.
13. Assumes leadership for school improvement and professional growth.
14. Keeps an up-to-date inventory, maintenance and replacement schedule of all music materials and instruments; arrange for tuning of all school pianos twice yearly.
15. Serves on curriculum committees as needed and participates in inservice programs offered by the building and the district.
16. Coordinates a maximum of two day and/or evening programs at the principal's request. Additional programs may be initiated by the music teacher with the approval of the principal. Program is defined as any student performance outside of the regularly scheduled music classroom (i.e. grade level program, school assembly, and community function). Programs are based on the objectives listed in the music curriculum.
17. Initiates choirs and extra curricular music groups with the mutual agreement of the building principal. Pay may be provided as a club sponsor under the provisions of the extra duty pay schedule.
18. Other duties as assigned by the principal.

**Qualifications:**

1. Education Level: Bachelor's degree is required, additional training and/or graduate hours and/or graduate degrees in education or subject area(s) is preferred.
2. Certification or Licensure: Valid Nebraska Teaching Certificate. It is preferred that the teacher endorsed by the State of Nebraska to teach the particular subjects of the assignment.
3. Experience desired: Classroom teaching experience is preferred.
4. Other requirements: Possess skills that will enable the teacher to perform the required responsibilities. Be physically able to perform required responsibilities.

**Special Requirements:**

	Occasional <u>1 - 32%</u>	Frequent <u>33 - 66%</u>	Constant <u>67% +</u>
1. Standing .....			X
2. Walking .....		X	
3. Sitting .....		X	
4. Lifting <u>25</u> lb max. ....	X		
5. Carrying <u>100</u> feet .....	X		
6. Pushing / Pulling .....	X		
7. Climbing / Balancing .....	X		
8. Stooping / Kneeling / Crouching / Crawling .....	X		
9. Reaching / Handling .....	X		
10. Speaking / Hearing .....			X
11. Seeing / depth perception / color .....			X

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Responsibilities and duties assigned are at the discretion of the supervisor and building principal (or superintendent).

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_