

Hourly Staff Calendars

2014/2015

<p><u>12-Month Secretary</u> Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (10): 9/1/14; 11/27/14, 11/28/14; 12/24/14; 12/25/14; 12/31/14; 1/1/15; 3/20/15; 5/25/15; 7/3/15 Parent-Teacher Conferences Comp Day: Work with supervisor Snow Days: Report Vacation Days: Work with Supervisor: 1-4 yrs – 10 days; 5-9 yrs – 15 days; 10 + yrs – 20 days Overtime: 36 Hours</p>	<p><u>Elementary Secretaries</u> (214 Days plus 7 Paid Holidays) Start Date: August 1, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Parent-Teacher Conferences Comp Day: Work with supervisor Non-work Days: Winter Break, Spring Break Snow Days: Report Last Day: June 23, 2015 Overtime: 57 hours extra straight time or 36 hours overtime.</p>
<p><u>10-Month M. S. Secretaries</u> (203 Days plus 7 Paid Holidays) Start Date: August 1, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Parent-Teacher Conferences Comp Day: Work with supervisor Non-work Days: Winter Break, Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: June 12, 2015 (including 4 snow days) Overtime: 36 hours extra straight time or 23 hours overtime.</p>	<p><u>10-Month H. S. Secretaries</u> (208 Days plus 7 Paid Holidays) Start Date: August 1, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Parent-Teacher Conferences Comp Day: Work with supervisor Non-work Days: Winter Break, Spring Break Snow Days: *Do Not Report (Make-up at end of year) Last Day: June 19, 2015 (including 4 snow days) Overtime: 36 hours extra straight time or 23 hours overtime. *Activity Director Secretary should report on snow days.</p>
<p><u>Van Drivers</u> (182 Work Days plus 7 Paid Holidays) Start Date: August 8, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Non-work Days: 10/15/14 PM, 10/16/14, 10/17/14; Winter Break; 1/19/15; 2/12/15, 2/13/15, 2/16/15 PM; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 29, 2015 (including 4 snow days)</p>	<p><u>Hall Monitors</u> (182 Work Days plus 7 Paid Holidays) Start Date: August 8, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Non-work Days: 10/15/14 PM, 10/16/14, 10/17/14; Winter Break; 1/19/15; 2/12/15, 2/13/15, 2/16/15 PM; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 29, 2015 (including 4 snow days)</p>
<p><u>Food Service Manager</u> (188 Days plus 7 Paid Holidays) Start Date: August 1, 2014 Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Non-work Days: 10/15/14, 10/16/14, 10/17/14; Winter Break; 1/19/15; 2/12/15, 2/13/15, 2/16/15; Spring Break Snow Days: Report as needed Last Day: June 1, 2015 (including 4 snow days)</p>	<p><u>Food Service Employee</u> (183-188 Work Days plus 7 Paid Holidays) Start Date: August 1-7, 2014 (Varies depending on duties) Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Non-work Days: 10/15/14, 10/16/14, 10/17/14; Winter Break; 1/19/15; 2/12/15, 2/13/15, 2/16/15; Spring Break Snow Days: Report as needed Last Day: June 1, 2015 (including 4 snow days)</p>
<p><u>Paraprofessionals</u> (184 Days plus 7 Paid Holidays) Start Date: August 6, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Non-work Days: 10/15/14 PM, 10/16/14, 10/17/14; Winter Break; 1/19/15; 2/12/15, 2/13/15, 2/16/15 PM; Spring Break Snow Days: Do Not Report (Make-up at end of year) Last Day: May 29, 2015 (including 4 snow days)</p>	<p><u>12 Month Custodians/Maintenance</u> Paid Holidays (10): 9/1/14; 11/27/14, 11/28/14; 12/24/14; 12/25/14; 12/31/14; 1/1/15; 3/20/15; 5/25/15; 7/3/15 Snow Days: Report Vacation Days: Work with Supervisor: 1-4 yrs – 10 days; 5-14 yrs – 15 days; 15+ yrs – 20 days</p>
<p><u>10 Month Custodians</u> (203-207 Days plus 7 Paid Holidays) Start Date: August 1-5, 2014 (Varies depending on employee duties) Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/24/14, 12/25/14; 1/1/15; 5/25/15 Non-work Days: 12/31/14; 3/20/15 Snow Days: Report (Additional Days may be added up to 207) Last Day: May 29, 2015 (207 work days)</p>	<p><u>10 Month Grounds</u> (203 plus 7 Paid Holidays) Start Date: February 9, 2015 Paid Holidays (7): 2/16/15, 3/20/15; 5/25/15; 7/3/15; 9/7/15; 11/26/15; 11/27/15 Snow Days: Report Last Day: November 27, 2015 (203 work days)</p>
<p><u>Bilingual Liaison</u> (203 Days plus 7 Paid Holidays) Start Date: August 1, 2014 Hourly Staff Development (Half Day): 10/15/14 AM; 2/16/15 AM Paid Holidays (7): 9/1/14; 11/27/14, 11/28/14; 12/25/14; 1/1/15; 3/20/15; 5/25/15 Parent-Teacher Conferences Comp Day: Work with supervisor Snow Days: Do Not Report (Make-up at end of year)</p> <p>Non-work Days: Winter Break, Spring Break Last Day: June 12, 2015 (including 4 snow days)</p>	